

Committee: Executive
Date: Monday 3 September 2012
Time: 6.30 pm
Venue Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor Tony Ilott	Councillor Nigel Morris
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 6)

To confirm as a correct record the Minutes of the meeting held on 2 July 2012.

Strategy and Policy

6. Design and Conservation Strategy for Cherwell (Pages 7 - 66) 6.35pm

Report of Head of Strategic Planning and the Economy

Summary

To seek the approval of the Executive for the adoption of the Design and Conservation Strategy for Cherwell.

Recommendations

The Executive is recommended:

- (1) To consider the content of the Design and Conservation Strategy.
- (2) To adopt the Design and Conservation Strategy for Cherwell.

Service Delivery and Innovation

7. Banbury Museum Trust Project Developments (Pages 67 - 72) 6.45pm

Report of Head of Community Services

Summary

The report highlights the work of the Banbury Museum Trust Project Board in developing an independent organisation to run the service and the costs associated with this process

Recommendations

The Executive is recommended:

- (1) To approve the selection of Mr Bob Langton to the role of Shadow Board Chairman.
- (2) To approve the Deputy Leader as the Council's nominated representative on the Shadow Trust Board.
- (3) To approve a budget of £20,000 to enable the project to be delivered.

8. Update on Major Programmes (Pages 73 - 80) 6.55pm

Report of Head of Transformation

Summary

To provide an update on progress toward implementing robust governance of major change projects, following the approval by Members in January of resources to support major projects, and subsequent decision in relation to governance structures.

Recommendations

The Executive is recommended to:

- (1) Note the progress in relation to the implementation of governance standards for the 9 major projects which Members have identified as key to the delivery of regeneration and economic development (the Place Programme) and change (Transformation Programme) for Cherwell District Council and South Northamptonshire Council.
- (2) Note the Member champions assigned to each of the programme boards

Value for Money and Performance

9. Performance and Risk Management Framework 2012/13 First Quarter Performance Report (Pages 81 - 122) 7.05pm

Report of the Director of Resources and Interim Corporate Performance Manager

Summary

This report covers the Council's performance for the period 1 April to 30 June 2012 as measured through the Performance Management Framework.

Recommendations

The Executive is recommended:

- (1) To note the many achievements referred to in paragraph 1.3.
- (2) To request that officers report in the second quarter on the items identified in paragraph 1.4 where performance was below target or there are emerging issues or risks.
- (3) To agree the responses identified to issues raised in the end of year performance report in paragraph 2.1 or to request additional action or information.
- (4) To identify any further performance or risk related matters for review or consideration in future reports.

10. Quarter 1 2012/13 Finance Report and Local Government Resources Review Update (Pages 123 - 134) 7.15pm

Report of Head of Finance and Procurement

Summary

This report summarises the Council's Revenue and Capital performance for the first 3 months of the financial year 2012/13 and projections for the full 2012/13 period.

The report also considers treasury and procurement performance for the first quarter and compares against strategy and action plans.

A short update on the Local Government Resources Review (LGRR) Project is also included.

Recommendations

The Executive is recommended:

- (1) To note the projected revenue & capital position at June 2012.
- (2) To note the Q1 performance against the 2012/13 investment strategy and the financial returns from each of the 3 funds.
- (3) To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1) and the Procurement savings achieved at June 2012 (detailed in Appendix 2).
- (4) To note the latest position on the LGRR project.

Urgent Business

11. Urgent Business

Any other items which the Chairman has decided is urgent.

12. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.”

13. Award of Contract for the Provision of Refuse Collection Vehicles (Pages 135 - 142)

7.25pm

Exempt Report of Head of Finance and Procurement and Head of Environmental Services

(Meeting scheduled to close at 7.35pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 2215897 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact James Doble, Democratic and Elections
james.doble@cherwellandsouthnorthants.gov.uk, 01295 221587

Sue Smith
Chief Executive

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